

### MAMCoP Change Proposal Form

This form should be used by Accredited Meter Asset Managers who wish raise a draft or a formal Change Proposal to the Code of Practice for Gas Meter Asset Managers.

Originators - Please complete this form and submit to [spaachanges@electralink.co.uk](mailto:spaachanges@electralink.co.uk). The MCP will be issued in the next available MAMCoP Change Pack.

Document Control	
MCP Status:	Final
For Issue To:	MAMCoP Change Pack
MCP Number*:	MAM CP 16/016
Title of Change:	Addition to Section 19 – Removal and Return of Meters and Meter Installation Components
Version Number:	3.0
MAMCoP Change Pack Ref*:	March 2017
Attachments:	-

\* Assigned by SPAA Change Control Administrator

Originator details	
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MAMCoP CP Details	
Proposal to Change:	<p>19.2.19 in MAM V7 the current clause is:</p> <p>Where the MAM agrees with the owner that the MAM will return a meter and/or meter installation component to the owner, the MAM shall package the removed meter and/or meter installation component in a reasonable manner. An itemised list shall be provided to the owner detailing each meter and/or meter installation component which is being returned.</p> <p>The following should be added at the end of the clause:</p> <p>For meters with a domestic market sector code with a capacity not exceeding 16m<sup>3</sup>/hr, as a minimum the requirement shall be for the meter serial number and the serial number of any barcoded</p>

	installation components to be recorded. If no barcode exists on the meter installation components, then a count of meter installation components returned will suffice.
Summary of Change:	The change acknowledges the difference in requirements and volumes of domestic meters
Related CPs: <i>Please indicate if this MCP is related to or impacts any other CP already in the SPAA or other industry Change Process</i>	-

**Proposed Solution:**

The following should be added at the end of the clause 19.2.19:

'For meters with a domestic market sector code with a capacity not exceeding 16m<sup>3</sup>/hr, as a minimum the requirement shall be for the meter serial number and the serial number of any barcoded installation components to be recorded. If no barcode exists on the meter installation components, then a count of meter installation components returned will suffice.'

**Proposed Implementation Date:**

Month: June      Year: 2017

Other (please give reasons): To align with the next SPAA Release date.

**Business Justification for change:**

To ensure the requirements for domestic meters are considered within clause 19.

**How will the MCP facilitate the SPAA relevant objectives:**

*Refer to Standard Condition 30, 30.6 of the Gas Suppliers' License*

It will ensure the MAMCoP remains fit for purpose.

**Development Workgroup**

*For any change proposal that requires Authority Consent, the change guidelines encourage the proposer to refer the CP directly to a Workgroup for development and consideration of relevant alternatives.*

This CP was previously discussed at the MAMCoP Board meeting in November 2016, whereby it was recommended that further wording amendments were required. It was also discussed at the March 2017 meeting and deferred pending further wording amendments.