

## MAMCoP Change Proposal Form

This form should be used by Accredited Meter Asset Managers who wish raise a draft or a formal Change Proposal to the Code of Practice for Gas Meter Asset Managers.

Originators - Please complete this form and submit to [spaa@electralink.co.uk](mailto:spaa@electralink.co.uk). The MCP will be issued in the next available MAMCoP Change Pack.

Document Control	
MCP Status:	Draft
For Issue To:	MAMCoP Change Pack
MCP Number*:	MAM CP 17/021
Title of Change:	Audit Requirements
Version Number:	1.0
MAMCoP Change Pack Ref*:	
Attachments:	-

*\* Assigned by SPAA Change Control Administrator*

Originator details	
MAM Name	SGN
MAM Change	T J Langan
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MAMCoP CP Details	
Proposal to Change:	<p>This change proposes that the audit process should include a check against all organisations current contact details which have been provided by the MAM, to check that they are accurate.</p> <p>Following the receipt of the IX information, Xoserve asked if it would be preferable for them to note the MAMs Gateway ID on their website, which is all that is required for the IX. MAMs confirmed that this would be useful information to have publicly available.</p>

<p>Summary of Change:</p>	<p>In order for the data flows to correctly pass between MAM's, each MAM needs to ensure they configure the data in the correct format for the receiving MAM, new Market participants need to ensure that their connection is activated to receive the data flow from the other MAM.</p> <p>MAMCoP allows 3 methods of data transfer IX, DTN, and email.</p> <p>Rather than requiring each new MAM to contact each existing MAM to obtain these details, it is proposed to obtain or confirm these details at each MAMCoP audit and provide this information for public use.</p> <p>The data required to be collected would be:</p> <p>Email data transfer: Confirmation of current active email address.</p> <p>IX gateway: IX gateway ID.</p> <p>DTN: Role (SUP,MAM,MAP) Format (5.8.3, 8.3) Last two digits (01,10) From this information the correct coding can be applied to create the required file configurations, flow and Flag codes</p>
<p>Related CPs:</p> <p><i>Please indicate if this MCP is related to or impacts any other CP already in the SPAA or other industry Change Process</i></p>	<p>-</p>

**Proposed Solution:**

To include collection/confirmation of the Data flow technical information in the Annual MAMCoP Audit, for the MAM being audited.

**Proposed Implementation Date:**

Month: November      Year:

Other (please give reasons):

**Business Justification for change:**

To enable new and existing MAM's to effectively communicate as required without repeating data collection on an individual basis.

**How will the MCP facilitate the SPAA relevant objectives:**

*Refer to Standard Condition 30, 30.6 of the Gas Suppliers' License*

To ensure lines of communication are maintained and initiated as required.

**Development Workgroup**

*For any change proposal that requires Authority Consent, the change guidelines encourage the proposer to refer the CP directly to a Workgroup for development and consideration of relevant alternatives.*