

Audit Requirement Review of the Metering Code of Practice (MCoP) and Impact on audit questions.

Key: Not Applicable – Requirement does not apply to that cohort.

New Question – The requirement was in the previous code but we did not have a question.

New Requirement – This is a new requirement in the code and requires a new question.

Item	Requirement	Category	MAMCoP Question	AMICoP Question
3.1.1	This Metering Code of Practice (MCoP) sets out the framework with specific requirements and duties of a SPAA approved Meter Asset Manager (MAM) and an Approved Meter Installer (AMI) as referred to in standard condition 12 of the Gas Supplier Licences.	All	Not Applicable	Not Applicable
3.1.2	SPAA administers the Approved Meter Installer and Meter Asset Manager schemes. Where a provision of the SPAA Schedule applies as if it were included within this MCoP, that provision shall have the meaning which is given to it in the SPAA Schedule as amended from time to time	All	Not Applicable	Not Applicable
3.1.3	The Metering Agent Board provides a forum to manage this MCoP including the management of a formal change process, decision making and communications (for further information go to www.SPAA.co.uk).	All	Not Applicable	Not Applicable
3.1.4	Any enquiries regarding this document should be addressed to: SPAA Helpdesk 3rd Floor Northumberland House 303-306 High Holborn London WC1V 7JZ Email: SPAA@ElectraLink.co.uk Tel: 0207-432-3005	All	Not Applicable	Not Applicable
3.1.5	This MCoP assumes that the Gas Supplier, GT or consumer has arrangements with MAMs/AMIs to	All	Not Applicable	Not Applicable

	undertake meter work and/or asset management activities.			
3.1.6	This MCoP is designed to cover all technical requirements for activities to be undertaken by a MAM or AMI. Where possible, this document is structured such that metering activities are dealt with in the order they occur in the life cycle of the Meter Installation.	All	Not Applicable	Not Applicable
3.1.7	In this MCoP, the terms “should”, “shall” and “must” have the following meanings: <ul style="list-style-type: none"> • The term “should” prescribes a requirement that is intended to be complied with unless, after prior consideration and risk assessment, deviation is considered to be acceptable. • The term “shall” prescribes a procedure that is intended to be complied with in full and without deviation. • The term “must” identifies a legal requirement in Great Britain at the time of publication. 	All	Not Applicable	Not Applicable
3.1.8	A table is provided in Appendix 1 that shows the Legislation and Technical Standards applicable to each category of work. Legal requirements listed are those that relate most specifically to that category; these are not exhaustive. Wherever references are made to legislation as Acts or Regulations, such reference shall be to the latest version of the Act or Regulation. The obligations within Legislation together with any associated licences, take precedence over this CoP where a conflict is identified.	All	3.2	G2
3.2.1	MAM/AMI (where acting on behalf of a Gas Supplier) to act in accordance with these licence obligations (to the extent relevant to the activities being undertaken). It is	All	New	6.1.4

	recommended that all MAMs/AMIs gain an understanding of what is expected of Gas Suppliers.			
3.2.2	It is recommended that MAMs and AMIs understand these Gas Act obligations. Most of the meter related obligations are to be found in Schedule 2B of the Gas Act.	All	New	6.1.5
3.2.3	Where a MAM/AMI contracts work within the scope of this MCoP to another party, it is the responsibility of that MAM/AMI to ensure that the sub-contractor complies with the relevant requirements of this MCoP and that it is competent in the field of work for which it is contracted.	All	New	4.4
4.3.1	The MAM/AMI shall provide a relevant contact email address to SPAA and shall notify SPAA within 10 working days if this information is amended.	All	3.2.5.1	New
4.3.2	Any MAM/AMI seeking SPAA approval shall be compliant with the RGMA baseline and conform with the industry standard methods of communications. Work data flows shall conform to the relevant parts of the RGMA processes.	All	New	New
4.3.3	Each MAM shall confirm to SPAA the method of communication it uses to send data required by the RGMA baseline. MAMs shall also provide their Market Participant Short code. This data will be hosted on a secure section of the SPAA website and will be verified as a part of the MAMs audits. A MAM shall notify SPAA within 10 working days if this information is amended	All	3.2.5.2	Not Applicable
4.4.1	Each MAM/AMI must maintain adequate Public and Employers Liability Insurance.	All	3.0	6.1.1
4.5 & 4.6	Technical Library of Legislation and Standards	All	3.2	G1
4.7.1	Each MAM/AMI shall have in place a quality management system	All	3.5	New Requirement

5.1.1	Each MAM/AMI shall regularly undertake audits of all their activities covered by the scope of this MCoP. These include activities performed directly by the MAM/AMI and those which have been delegated to others.	All	3.2.6	6.2.4
5.1.2	A MAM/AMI shall have a documented audit procedure and a rationale regarding the levels of audit for particular work activities.	All	3.2.6	New
6.1.1	Each MAM/AMI shall operate a suitable employee vetting procedure.	All	New Requirement	4.3
6.1.1	Each MAM/AMI shall operate a suitable contractor vetting procedure.	All	New Requirement	4.4
6.1.2	MAMs and AMIs must ensure that persons attending site are fit and proper persons within the meaning of the standard condition of the Electricity and Gas Markets Authority Gas Suppliers Licence.	All	4.3	New
6.1.3	Standard Condition 13 of Gas Supplier Licences requires that members of the public may readily confirm the identity or authority of a representative of the Gas Supplier. MAM or AMI operative should carry at all times and show to a Gas Consumer when gaining access to premises, a valid identity card which shall include a photograph. The MAM/AMI shall control the issue, use and redemption of the identity cards for its employees.	All	New Requirement	6.2.1
6.2.1	A MAM/AMI shall ensure that all work under its control is undertaken by competent persons, having the appropriate training, assessment and accreditation.	All	New Requirement	4.3
6.2.2	Any works undertaken by a MAM/AMI shall not cause gas consumption to be incorrectly registered.	All	New Requirement	New Requirement
6.2.3	Persons who work on Meter Installations must be competent to do so and for installations within the requirements of the Gas Safety (Installation and Use) Regulations (GSIUR) be a 'member of a class of persons' as specified in the GSIURs. A register is maintained of the	All	New Requirement	4.1

	businesses and engineers who are a 'member of a class of persons'. This register is administered by an agency appointed by the Health and Safety Executive.			
6.2.4	Where a MAM instructs a 'member of a class of persons' (as specified in the GSIURs), who is not an AMI, to install, replace or modify a Meter Installation, the MAM shall ensure that the works are inspected by an AMI within 20 working days.	All	New Question	Not Applicable
6.2.5	Additional skills may be required for certain types of installations that use fabricated or welded components or Meter Installations that incorporate flow computers other conversion systems or other electronic instrumentation and control equipment. MAM/AMIs shall ensure that any person performing such work shall possess the necessary skills, qualifications and training to be competent for that work.	All	New Requirement	4.3
6.2.6	All MAM/AMIs shall ensure that persons engaged on the design and management of the metering activities shall be able to provide evidence of competence, knowledge and understanding of the design/management activity. This may be achieved by an appropriate combination of education, training and practical experience relating to the activity undertaken.	All	3.7a	New Requirement
6.2.7	The MAM/AMI shall review the competency of its staff and sub-contractors on a periodic basis in accordance with a documented procedure.	All	3.7a	4.3
6.2.8	The review of the competency shall be led by an Engineer or Manager who shall possess the appropriate level of relevant operational experience within the gas industry and hold membership of appropriate professional institution to at least Engineering Technician (Eng Tech) level. Higher qualifications may be	All	3.7b	New Requirement

	required dependent upon the category of work undertaken by the organisation.			
6.2.9	Where the Engineer or Manager who leads the competency review does not hold the required accreditation they shall be supported by another person from within the company or an external consultancy which is appropriately accredited.	All	3.7b	New Requirement
6.3.1	All MAM/AMI employees or persons working on their behalf shall follow a code of conduct at least equivalent to that described in Appendix 7.	All	3.4	6.2.10b
6.3.2	A MAM/AMI may enter a Gas Consumer's property to perform meter work if the Gas Consumer allows them entry.	All	New Requirement	6.2.10a
6.3.3	Where a MAM or AMI is acting as the agent of a GT or Gas Supplier in reliance on the Gas Supplier's or GT's statutory rights of access, the MAM/AMI must comply with the provisions of the Gas Safety (Rights of Entry) Regulations 1996.	All	New Requirement	6.2.10a
6.3.4	Keys to a Gas Consumer's premises, or meter housing, may be issued. These shall be kept secure when in the MAM's/AMI's possession and returned promptly. Copies of keys shall not be made, and keys shall not be passed on to a third party.	All	New Requirement	6.2.5
6.3.5	A MAM/AMI shall not abuse its opportunity to enter premises and homes for performing meter work to promote or sell products, services or advice to Gas Consumers. This does not affect the duties and responsibilities of MAM/AMI employees to recognise and respond to unsafe gas situations as required by the Gas Industry Unsafe Situations Procedure.	All	New Requirement	6.2.7
6.3.6	All MAM/AMIs shall ensure that their employees are competent to handle complaints from Gas Consumers. As a minimum, they shall be able to identify the relevant	All	New Requirement	6.2.9

	party for complaints as appropriate e.g. billing and meter accuracy queries/complaints to the Gas Supplier.			
7.1.2	A MAM/AMI shall take due consideration of the individual needs of all gas consumers. In particular, the MAM and AMI shall ensure that a system is in place so that their staff are made aware of vulnerable consumers, as listed on the Gas Supplier's Priority Services Register, who may be affected as and when meter work is required.	All	New Question	6.2.6 plus additional requirements
7.1.3	Whenever a meter is connected or disconnected as part of the work covered in this document the MAM and AMI must ensure that the requirements of Gas Meters (Information on Connection and Disconnection) Regulations GM(C&D)R are complied with (see Appendix 3).	All	New Question	4.15
7.1.4	The MAM shall ensure that its planning process considers the management of the life cycle of the meter installation; this shall include all the relevant aspects of the design, specification, installation, testing, commissioning, operation, maintenance, modification (including exchange of a meter or a meter installation component), removal, decommissioning and disposal. In addition, the planning process shall take into account the provision and maintenance of meter/ meter installation component records and, following installation or arising from any subsequent work, the provision of relevant information to all appropriate parties.	All	4.1	Not Applicable
7.1.5	The exchange and validation of information between the relevant parties is essential to the success of the planning process. There is a duty on all GTs to provide information, where requested to do so by a person proposing to carry out work in relation to a gas fitting,	All	4.2.4	Not Applicable

	about operating pressures of the gas at the outlet of the service pipe. GTs have systems in place for providing such information e.g. ENA GDN/PM/GT/1. The MAM shall ensure that it obtains all the relevant information regarding the provision and subsequent operation of the Meter Installation, and any information required is supplied to the AMI.			
7.2.1	The MAM/AMI shall identify the site and location of the intended Meter Installation by address and the relevant GT's Meter Point Reference Number (MPRN) or, if the MPRN is not known, the connection reference number.	All	4.2.1	6.1.3
7.2.2	Reliable information relating to the nature and size of the load shall be obtained by the MAM from the Gas Supplier or consumer or the load shall be assessed using applicable load assessment procedures.	All	4.2.2a	4.5
7.2.3	The MAM shall obtain details of the Gas Consumer's requirements	All	4.2.2a	4.5
7.2.4	The MAM shall obtain confirmation from the Gas Supplier or GT, as appropriate, of the availability of a gas supply to meet the Gas Consumer's requirements, and the range of supply pressures that will be available at the end of the gas service.	All	4.2.4	4.5
7.2.5	The MAM shall give consideration to the suitability of the service for the proposed Meter Installation, for example size, capacity and configuration. Where the suitability of the service is in doubt, advice should be sought from the GT.	All	4.2.5	Not Applicable
7.2.6	The MAM shall advise the Gas Consumer to formally notify the GT if it intends to use compressors or engines, or any associated compressed air or any other extraneous gases, in accordance with paragraph 17 of Schedule 2B of the Gas Act. The GT may, in these circumstances, decide that it needs to participate in the	All	New Question	Not Applicable

	selection and specification of the protective equipment at the design stage.			
7.2.7	The MAM shall either specify or determine the metering pressure with reference to the requirements of the consumer's installation and appliance(s). This will normally be 21 mbar unless it has been agreed between the consumer, Gas Supplier and GT to meter at an elevated pressure.	All	4.2.3	Not Applicable
7.2.8	The MAM shall ensure that the responsibility for the provision of any meter box, meter housing or meter compound is determined/agreed.	All	4.2.6, 4.2.7, 4.2.8	Not Applicable
7.2.9	The MAM's planning process shall determine the requirements for any meter box, meter housing or meter compound, particularly with respect to size, access, location, ventilation, provision of explosion relief and gas vent terminations.	All	4.2.6, 4.2.7, 4.2.8	Not Applicable
7.2.10	Where the housing is to be provided by the consumer the MAM shall ensure that the consumer is made aware of the relevant design standards, and of the requirements specific to the installation,	All	4.2.6, 4.2.7, 4.2.8	Not Applicable
7.2.11	The MAM shall identify the location of the Meter Installation and the ECV. The MAM shall ensure that the location of the Meter Installation, design of housing and the ECV are suitable, taking account of all of the relevant requirements	All	4.2.6, 4.2.7, 4.2.8	Not Applicable
7.2.12	A suitable location and housing shall be agreed by the MAM with all interested parties (GT, AMI, Gas Consumer, Developer)	All	4.2.6, 4.2.7, 4.2.8	Not Applicable
7.2.13	The MAM shall determine any restrictions imposed by the Gas Consumer in the interests of safety (for example the extent of any hazardous area that the Gas Consumer has identified on the premises that may influence the choice of location of the Meter Installation, the type of	All	4.2.9	Not Applicable

	meter installation components used, any restrictions on the venting of gas, etc.).			
7.2.14	The MAM shall determine any requirements for accessibility for meter reading, maintenance, operation of the ECV and any ancillary equipment. Any requirement for automatic meter reading (AMR) equipment, volume conversion systems, data logging or telemetry shall be established and included within the design.	All	4.2.10	Not Applicable
7.2.15	The MAM shall determine the requirement for and responsibility for the provision of any additional services,	3 & 4	4.2.11	Not Applicable
7.2.16	The MAM shall establish the person or organisation having site occupier duties	All	4.2.12 & 4.2.13	Not Applicable
7.2.17	The MAM shall establish any requirements that the site occupier has for “safe working” (for example permits to work, risk assessments, method statements, authorisations, personal protective equipment etc.	All	4.2.12 & 4.2.13	Not Applicable
7.2.18	The MAM shall establish and comply with any requirement that the GT has for authorisations or approvals (for example the setting and sealing of the regulator, by-passes and housings). Where another party is responsible, e.g. the Gas Consumer providing a housing, the MAM shall advise them of the need for GT approval.	All	4.2.14	Not Applicable
7.2.19	The MAM shall establish and comply with any requirement that the GT or other upstream gas conveyor has for safe working.	All	4.2.15	Not Applicable
7.2.20	Any requirement for continuity of supply shall be established by the MAM in consultation with the GT, Gas Supplier or Gas Consumer.	All	4.2.16	Not Applicable
7.2.21	The accuracy of registration of the quantity of gas conveyed through the Meter Installation must be determined by the MAM from statutory requirements	All	4.2.17	Not Applicable

	or, when enhanced accuracy is required, in accordance with the contractual requirements.			
7.2.22	For installations where, to meet the needs of the Gas Consumer for an enhanced accuracy requirement, deviation is required from recognised standards of measurement uncertainty, the MAM shall agree the deviation with the Gas Consumer and Gas Supplier.	4	4.2.18	Not Applicable
7.2.23	Visits to a gas consumer's home shall only be made with prior appointment except where a visit is made in respect of a suspected theft of gas, disconnection for non-payment, an emergency or with Gas Supplier's consent.	All	New Requirement	6.2.3
7.2.24	Prior to installation, maintenance, replacement or removal of pre-payment meters, the MAM shall ensure that its AMI is provided with clear instructions regarding the mechanisms of transfer of any outstanding balance e.g. the handling of outstanding credit or the setting of the meter (unless the AMI is under direct instruction from the gas supplier). The AMI shall ensure that they are in possession of such instructions.	1&2	Not Applicable	5.7
7.2.25	An AMI shall not install, replace or remove a pre-payment meter without the approval of the Gas Supplier or the approval of the MAM.	1&2	Not Applicable	5.7
7.2.26	The size and complexity of meter work covered by this MCoP may include components which are not immediately available. The MAM/AMI shall consider this when planning the timescale for such meter work.	4	New Requirement	6.1.2
7.2.27	The approval of the installation by the GT will be dependent on an assessment of the implications of the additional load on the system upstream of the meter installation. The MAM/AMI shall take account of the timescale for any reinforcement work that may be required and ensure that the Meter Installation is not	3&4	New Requirement	6.1.2

	commissioned prior to such reinforcement work being completed.			
7.2.28	Where the MAM is aware of ancillary equipment on site, the MAM shall notify the Gas Consumer, Gas Supplier or Gas Transporter as appropriate, so that suitable arrangements can be made in instances where equipment connected to the meter, such as Data loggers or AMR Equipment may be affected by work carried out on the Meter Installation.	All	New Requirement	Not Applicable
8.1.1	The MAM shall use the information obtained from the upstream (GT) and downstream (Gas Consumer) organisations to ensure that the design of the Meter Installation complies with the relevant Standards and provides an appropriate pressure to the consumer under all circumstances.	All	5.1	Not Applicable
8.1.2	The MAM's design and specification process shall ensure that the Meter Installation and any meter installation components are appropriate to and suitable for use with the gas supply and downstream system.	All	5.1	Not Applicable
8.1.3	The MAM shall ensure the design and specification of the Meter Installation and any meter installation components are suitable for the intended use. The Meter Installation shall be designed in accordance with, or traceable to, appropriate normative standards. Where no appropriate standard is available then the basis of the design shall be validated by a competent person.	All	5.2.2	Not Applicable
8.1.4	The following types of documentation shall be used by MAMs as appropriate to demonstrate that any meter installation components and ancillary equipment are suitable for the intended use: a) letters of conformance b) a purchase specification c) material certificates	All	5.2.2	Not Applicable

	<ul style="list-style-type: none"> d) test certificates e) hazardous area certification (i.e. demonstrating conformance to ATEX requirements and CE marked as appropriate for the hazardous area) f) suppliers' or manufacturers' literature. 			
8.1.5	<p>The MAM shall ensure that its design and selection process considers the requirements for:</p> <ul style="list-style-type: none"> a) the appropriate registration of the quantity of gas conveyed through the meter installation b) Gas Flow Variations, which could affect the size and type of meter c) Large loads at elevated pressures where additional protection equipment may be required by the GT d) Any requirement for pigging facilities that may require additional space e) the provision of suitable pressure for the safe operation of appliances f) the integrity of the meter installation itself g) the pressure control and protection system provided to the existing or planned downstream installation h) the future maintenance of the meter installation. 	All	5.1	Not Applicable
8.1.6	<p>The MAM and AMI shall assess any hazards and risks that the design of the meter installation and any meter installation components present to persons who install, operate, maintain or otherwise use, or require access to the installation. The specific requirements of relevant</p>	All	5.2.4a	New Requirement

	legislation and standards must be satisfied, including that the meter installation does not compromise the means of escape in the event of fire. The risk to persons should be removed or be as low as reasonably practicable.			
8.1.7	For non-domestic premises, the MAM shall provide information relating to the explosion hazard and the appropriate precautions that need to be taken by the Gas Consumer. The MAM may provide preliminary information at the design stage. Any such information shall be confirmed by the AMI at the time of installation in case anything has changed, e.g. ventilation.	All	5.2.4b	4.8
8.1.8	Under GS(M)R, the GT has responsibility for establishing procedures to restore safely the gas supply to consumers following an interruption, e.g. for a water ingress incident. The MAM shall establish any special requirement for the operation and maintenance of the meter installation under such circumstances.	All	4.2.19	Not Applicable
8.1.9	Where the AMI identifies issues with the design of the Meter Installation or meter selection, the issues shall be notified to the MAM and if relevant the Gas Consumer or GT	All	Not Applicable	4.8
8.1.10	Where the meter installation is owned by the Gas Consumer and an AMI is engaged directly by the Gas Consumer (rather than via a MAM) to install the meter, the AMI accepts all the MAM responsibilities that would apply under this MCoP.	All	Not Applicable	New Question
8.2.1	Stamped meters must be used as required by the current industry standards listed in Appendix 2 and the requirements of the Gas Act or the Measuring Instruments Regulations, 2016 — SI 2016/1153. Meters shall have either official seals fixed to the meter (for meters approved up to 30 October 2006) or bear the	All	New Question	4.9

	'CE', 'M' markings and notified body identification number (for meters approved after 30 October 2006). The meter manufacturer should be contacted if there is any doubt over the approval status of the meter.			
8.2.2	In accordance with the Measuring Instruments Regulations, 2016 — SI 2016/1153, meters which are used under an agreement providing for the supply of a quantity of gas at a rate of flow which, if measured at a temperature of 15 °C and a barometric pressure of 1013.25 millibars, would exceed a flow rate of 1600 cubic metres an hour or the equivalent quantity in kilowatts do not need to be approved or stamped. For meters not covered under the Regulations, consideration should be given to the accuracy class of the meter.	4	New Requirement	Not Applicable
9.1.1	The requirements of any relevant third party relating to approval, appraisal or authorisation of the work shall be established and the third party's work management procedures shall be taken into account prior to installation. Further guidance is given in the appropriate Standards	All	6.1	Not Applicable
9.2.1	The approval (or waiver) of the relevant GT must be obtained by the MAM/AMI where the MAM/AMI intends to provide or install a meter housing. Where the consumer or third party is providing the meter housing, the MAM shall obtain a copy of the approval (or waiver).	All	New Requirement	New Requirement
9.2.2	Where the MAM intends to provide a meter bypass, the approval of the relevant Gas Supplier and GT must be obtained	All	New Question	4.11
9.2.3	The AMI shall obtain confirmation of the GT and Gas Supplier approval (from the MAM where applicable) prior to installing a meter by-pass	All	Not Applicable	4.11

9.2.4	Prior to breaking any seal, the MAM must obtain an authorisation from the relevant GT for the setting, sealing and any subsequent re-setting and sealing of the meter regulator and any associated safety device. As part of the application the MAM shall provide information to the GT on the pressure control and safety arrangements, the associated pressure settings and the identity of the AMI responsible for the work.	All	New Question	4.11
9.2.5	Where an AMI or MAM is required to carry out an inspection, which may result in a need to adjust the pressure regulator/ safety devices, the AMI or MAM shall ensure the relevant approval, appraisal or authorisation has been obtained from the relevant GT.	All	New Requirement	4.11
9.2.6	Where the GT has in place processes or procedures as a pre-requirement to an authorisation, the MAM/AMI shall co-operate with any reasonable GT requests for relevant information e.g. ENA GDN/PM/GT2 process.	All	New Question	New Requirement
9.2.7	The AMI shall ensure that a valid authorisation is in place prior to undertaking any works	All	Not Applicable	4.11
9.2.8	For installations within the scope of the GS(I&U)Regs, Meter Installation without pressure regulation (for example where the equipment downstream of the meter is a Combined Heat and Power (CHP) plant with an inlet compressor) must only be installed after the MAM has obtained exemption under the requirements of GS(I&U)R from the Health and Safety Executive (HSE). The scope of any exemption shall be limited to that agreed with HSE. When considering an unregulated Meter Installation, compliance shall be made with the GT's requests for information and any requirements that the GT may impose on the design of the Meter Installation.	All	New Question	Not Applicable

9.2.9	Where the GT has a requirement to approve the design of a meter installation, the MAM shall co-operate with any GT request for relevant information. This information may be required to ensure the GT maintains safe operating pressure at the appliance.	All	New Question	Not Applicable
9.2.10	Where the site occupier or developer has a requirement to approve the design and location of a Meter Installation (for example under DSEAR or for planning applications), the MAM shall co-operate with any reasonable requests for information from the site occupier.	All	6.2.6	Not Applicable
9.3.1	The Regulations are applicable to the safe and secure supply of gas through a network of pipes and place duties on a 'conveyor' of gas on the network (see Table in Appendix 2). Generally, Meter Installations are installed downstream of the network and the MAM would not normally be required to produce a GS(M)R Safety Case.	4	6.3.1	Not Applicable
9.3.2	Prior to any Meter Installation related activities taking place, where the Meter Installation forms part of the Network, the MAM should contact the gas conveyor, who shall remain responsible for the Meter Installation unless an alternative arrangement is made. If the MAM or other party takes responsibility for the Meter Installation, consideration shall be given to re-engineer the Meter Installation so that the Meter Installation is downstream of the Network and does not attract GS(M)R and safety case duties. If the Meter Installation remains on the Network the MAM shall ensure compliance with GS(M)R and the corresponding GS(M)R Safety Case duties.	4	6.3.2	Not Applicable
10.1.2	The AMI shall notify the Gas Consumer and the MAM so that suitable arrangements can be made in instances	All	Not Applicable	5.6

	where equipment connected to the meter, such as Data loggers or AMR Equipment may be affected by work carried out on the Meter Installation. This will allow the MAM to contact the GT or Gas Supplier as appropriate.			
10.1.3	<p>The AMI shall ensure that the installation process achieves the following:</p> <ul style="list-style-type: none"> a) All work is undertaken by suitably competent persons b) Meter Installation components are appropriately handled and stored c) safe control of work is assured through the use of appropriate procedures d) pre-installation checks are undertaken e) the Meter Installation and any ancillary equipment is installed, inspected and tested in accordance with the appropriate Standard(s) and manufacturer's instructions f) statutory and advisory labels are fitted, including any arising from the conditions imposed through the approval or authorisation by third parties. 	All	Not Applicable	New Requirement
10.1.4	A Meter Installation shall only be installed or modified by an AMI or otherwise the MAM shall make arrangements for the installation to be inspected by an AMI within 20 working days.	All	New Question	Not Applicable
10.1.5	<p>The MAM and/or AMI shall arrange for the relevant information notifications, as appropriate, to be made to, but not be limited to, the following parties:</p> <ul style="list-style-type: none"> a) HSE b) local authority c) relevant Gas Supplier d) relevant GT 	All	7.2.2	New Requirement

	<p>e) the site occupier f) consumer g) other utilities.</p>			
10.1.6	The AMI shall ensure that any sealing equipment, security collars or other security fittings to be used on a Meter Installation are kept secure and only used as directed by the MAM.	All	Not Applicable	New Question
10.1.7	The AMI shall undertake work in accordance with satisfactory methods of work which shall be provided by or approved by the MAM	All	New Requirement	New Requirement
10.1.8	The AMI shall nominate a suitably competent person who shall be responsible for the co-ordination of work activities, including means of emergency contact.	All	Not Applicable	New Requirement
10.1.9	The AMI shall be responsible for ensuring the Meter Installation is installed in accordance with the agreed specification and duty and complies with the relevant normative industry standards, manufacturer's instructions.	All	Not Applicable	4.2
10.1.10	The AMI shall ensure that equipment installed in a hazardous area or connected to a Meter Installation located in a hazardous area is suitable for use in such areas and is installed in accordance with the relevant standards.	All	Not Applicable	5.3
10.1.11	Care shall be taken by the AMI when handling a meter to ensure that the official seal or markings are protected from alteration, breakage or defacement.	All	Not Applicable	4.9
10.1.12	A pre-installation procedure shall be available and shall be used by the AMI	All	Not Applicable	New Requirement
10.1.13	The MAM/AMI should confirm that a valid supply contract is in place with a registered gas supplier before installation.	All	7.3.1	New Requirement
10.1.14	Where the Gas Consumer has been identified by the Gas Supplier as vulnerable, the AMI shall ensure that the	All	Not Applicable	4.6, 4.8

	design of the Meter Installation is appropriate for the consumer's needs and complies with the relevant legislation and Codes of Practice.			
10.1.15	The AMI shall undertake tests that assure the integrity of Meter Installation components (including all fittings, associated pipework), any ancillary equipment and electrical and instrumentation systems.	All	Not Applicable	5.4
10.1.16	Where meter work is undertaken which involves any part of the Meter Installation or the Gas Consumer's pipework being depressurised, the AMI shall verify its gas tightness in accordance with the industry standards.	All	Not Applicable	5.4
10.1.17	The AMI shall select the appropriate methods of testing and purging according to the applicable standards for the Meter Installation involved.	All	Not Applicable	5.4
10.1.18	Immediately after such testing and examination, purging shall be carried out by the AMI throughout the Meter Installation and every fitting through which gas can subsequently flow.	All	Not Applicable	5.4
10.1.19	Where the Gas Consumer has extensive pipework, e.g. large commercial premises, the AMI shall consider maintaining this under pressure with natural gas in a safe manner during meter installation work. Although this minimises the need to test and purge the Gas Consumer's pipework the risks of this approach should be carefully considered through a site-specific risk assessment.	All	Not Applicable	5.4
10.1.20	The AMI shall ensure that the appropriate technical information (e.g. asset data, strength and tightness testing details, location issues that might result in corrosion, constraints related to the downstream equipment etc.) is provided to the MAM, to enable the MAM to pass this information onto persons undertaking subsequent work activities including any specific	All	7.4.3	New Requirement

	required and/or recommended maintenance procedures.			
10.1.21	For non-domestic premises the AMI shall undertake a hazardous area assessment of the meter location and provide suitable hazardous area labels and drawings to the MAM and Gas Consumer unless the consumer advises that a more onerous hazardous area classification exists.	All	Not Applicable	5.3
10.1.22	The AMI shall advise the Gas Consumer to formally notify the GT if it intends to use compressors or engines, or any associated compressed air or any other gasses, in accordance with paragraph 17 of Schedule 2B of the Gas Act.	All	Not Applicable	4.11
10.2.1	At the time of installation, the AMI shall draw the Gas Consumer's attention to any warning notices and operation instructions for the meter.	All	Not Applicable	5.7
10.2.2	The AMI shall take into account the ability of the Gas Consumer to conveniently access the payment mechanism of any proposed prepayment meter and the security of the payment mechanism against unauthorised access when choosing the meter location.	All	8.6	5.7
10.2.3	The AMI must not install a pre-payment meter as a primary meter if there is a secondary meter used to render a charge to a consumer on its downstream side.	All	8.6	5.7
10.3.1	Where directed by a MAM to undertake meter replacement work, the AMI shall assess the connected load and load profile to identify if the size and type of Meter Installation is appropriate for flow measurement and its associated control.	All	Not Applicable	4.15
10.3.2	If, as a result of the assessment, a meter of a different capacity is required or Meter Installation does not meet the current standards, the AMI shall advise the MAM to	All	Not Applicable	4.15

	determine what action should be taken before the meter work is completed.			
10.3.3	Following a risk assessment, where the Meter Installation is considered to operate safely and be compliant with the current standards, the AMI should continue to undertake a simple replacement of a meter, regulator, filter or strainer (or any combination thereof) by other components of equivalent size, type and performance.	All	Not Applicable	4.15
10.3.4	Where the Meter Installation is considered to be unsafe the AMI shall take the appropriate action in accordance with the Gas Industry Unsafe Situations procedures.	All	Not Applicable	5.2
10.4.1	Where the AMI finds connected Ancillary Equipment during metering work, the AMI shall notify the MAM of the presence of such equipment.	All	Not Applicable	5.6
10.4.2	As directed by the MAM, an AMI shall provide a suitable connection point, and ensure the Ancillary Equipment is left on site for reinstallation or reconnection.	All	Not Applicable	5.6
10.4.3	If directed by the MAM, where the ancillary equipment needs to be temporarily moved or disconnected in order to carry out work on the meter, the AMI shall restore the connections of this equipment and leave it functioning as found.	All	Not Applicable	5.6
11.1.1	The requirements of this section are applicable to modifications being undertaken to a Meter Installation. The MAM may be required to modify Meter Installations for which it is responsible, and this may arise as a result of requests, through recognised contractual arrangements, from the GT, Gas Supplier or consumer. The need may also arise from the MAM's own arrangements for keeping Meter Installations in proper order.	All	8.1	Not applicable

11.1.2	The suitability of the housing, irrespective of final ownership, shall be verified as part of the assessment of the work required. The appropriate party shall be notified by the AMI of any changes or modifications required to the meter housing.	All	Not Applicable	5.3
11.2.1	In the event that any modification to the Meter Installation, requires the Meter Installation to be disconnected, the MAM/AMI must give the relevant formal notifications in accordance with Sub-Sections 4.5.1 and 10.1.5.	All	New Question	Not applicable
11.2.2	Where the modification work invalidates the existing design approval, e.g. where the regulator settings are to be modified, or the pressures given on the GT/2 submission are no long valid, the AMI shall advise the MAM in order that a new authorisation may be obtained. The AMI shall not undertake the modification work until such new authorisation has been received.	All	Not Applicable	4.15
11.3.1	A meter or meter installation component may need to be exchanged for a number of reasons (e.g. fault, end of life, change of circumstances of the gas consumer). Where the type of meter or meter installation component is recalled by the MAM for safety or other reasons, the MAM shall undertake an initial risk assessment to establish the type of exchange policy to be adopted.	All	New Question	Not applicable
11.3.2	Where a MAM implements an exchange policy for safety reasons, the MAM shall inform the component manufacturer, the meter asset owner and the Supplier that an exchange policy has been implemented and the reasons for doing so.	All	New Question	Not Applicable
11.3.3	Where the MAM is notified by the Gas Supplier of a replacement policy the MAM shall act upon the instruction accordingly.	All	New Requirement	Not Applicable

11.3.4	Where meter installations are being modified, the MAM should obtain the load details from the Gas Supplier. Alternatively, a load assessment shall be performed by the MAM prior to undertaking any exchange work to determine the appropriateness of the meter and the meter installation components.	All	New Question	Not Applicable
11.4.1	Where an exchange of credit for pre-payment meter is required, it shall be established that the location is suitable for a prepayment meter (see clause 10.2).	1&2	8.6	5.7
11.5.1	The MAM/AMI should establish procedures on the actions to be taken by the AMI where it encounters an unsuitable meter installation.	All	8.7	New Requirement
11.5.2	Where safety issues are identified, the Gas Industry Unsafe Situations Procedure (GIUSP) shall be followed.	All	8.7	New Requirement
11.5.3	For safety reasons arising from unsuitable Meter Installations outlined in Section 11.9, repositioning of the Meter Installation or its components may be required. In such circumstances, all work undertaken shall be in accordance with current Standards.	All	8.8	New Requirement
11.6.1	Where a meter installation component is to be exchanged and the meter installation, although safe, does not conform to current Standards, consideration shall be given to updating the whole meter installation.	All	8.9	New Requirement
11.7.1	The MAM and AMI shall be aware of the requirements for, and the effect of, any other equipment which is to interface with the Meter Installation (e.g. Automatic Meter Reading equipment (AMR))	All	8.10	5.6
11.7.2	The MAM shall maintain records of all Ancillary Equipment that the MAM has connected to, or has given authority to be connected to, any Meter Installation to which it is appointed.	All	8.10	Not applicable
11.7.3	Where a MAM is appointed to a meter and third parties have not provided details of their connected ancillary	All	8.10	Not Applicable

	equipment, the appointed MAM should not be obliged to obtain those records.			
11.7.4	<p>When the AMI/MAM is replacing or installing Ancillary Equipment, the MAM/AMI shall ensure that:</p> <ul style="list-style-type: none"> a) Ancillary Equipment connected to the meter is installed to appropriate Standards; b) Ancillary Equipment connected to the meter installation is undertaken by appropriately trained and competent operatives; c) Following the fitting of Ancillary Equipment to the meter installation, all relevant information is communicated to the interested parties in the supply chain. 	All	8.10	5.6
11.7.5	<p>In the event that a third-party requests permission to connect Ancillary Equipment to a Meter Installation, the MAM shall:</p> <ul style="list-style-type: none"> a) specify the appropriate Standards to which the ancillary equipment is to be installed b) require that appropriately trained and qualified operatives undertake the work c) respond to the request in writing either granting permission or explaining why permission is withheld. 	All	8.10	Not Applicable
12.1.1	The requirements of this section cover the commissioning of the Metering Installation. It is specialised and is normally specific to site, equipment used and the procedure. However, in the case of small low-pressure installations it may be possible to utilise a generic approach.	All	9.1	4.12

12.1.2	Commissioning ensures that a Meter Installation will operate as intended and within defined parameters. Therefore, all Meter Installations shall be commissioned in accordance with the relevant Standard(s).	All	9.1	4.12
12.1.3	A Meter Installation shall not be commissioned until a relevant Gas Supply contract is in place. In order to ensure no unauthorised use of Gas occurs, the Meter Installation shall be labelled and locked or disabled until such assurances have been received and the Meter Installation has been commissioned.	All	9.3.2	Not Applicable
12.1.4	Where a MAM has a responsibility to restore a Gas Supply following work on the Meter Installation, the MAM shall ensure that any re-commissioning of the downstream system is undertaken in accordance with the appropriate Industry Standards.	All	9.1	Not Applicable
12.1.5	Commissioning procedures shall be developed and shall take into account as appropriate, the requirements of: a) Legislation b) International, European, British and Industry Standards c) Site owner requirements d) Manufacturer's instructions	All	9.5	Not Applicable
12.1.6	The proposed work schedule and timescales should be agreed with the consumer or responsible person.	All	9.2	Not Applicable
12.1.7	The AMI shall not commission an installation that contains a by-pass unless they have confirmed that authorisation has been granted by the GT and Gas Supplier.	All	Not Applicable	4.7
12.2.1	Any pre-initialisation procedures, which may be required in accordance with the manufacturer's instructions, shall be carried out.	All	9.4	Not Applicable

12.2.2	The MAM shall ensure that the correct details of the Meter Installation to be commissioned are provided to the AMI.	All	New Requirement	Not Applicable
12.2.3	The AMI shall ensure that the details provided by the MAM are validated against the Meter Installation to be commissioned.	All	Not Applicable	New Requirement
12.2.4	The MAM and AMI shall ensure that any relevant test certificate(s), as required by Industry Standards, are available.	All	New Question	New Requirement
12.2.5	The AMI shall ensure the Meter Installation is subject to a visual and physical check, including tightness testing.	All	Not Applicable	4.12
12.3.1	Generic commissioning procedures may be acceptable for standard domestic and low pressure non-domestic Meter Installations in accordance with BS 6400 or IGEM/GM/6 as appropriate.	1,2&3	9.2	4.12
12.3.2	For non-standard Meter Installations, site-specific commissioning procedures shall be produced and agreed with interested parties in accordance with IGEM/GM/8 or IGEM/GM/4 and IGEM/TD/13 as appropriate.	4	9.5	Not Applicable
12.3.3	Suitable and adequate test equipment shall be selected and used as appropriate.	All	New Question	New Requirement
12.3.4	The AMI shall set the meter regulator operating pressure to the range of pressures detailed in the GT's letter of authorisation.	All	Not Applicable	4.12
12.3.5	Where possible, meter regulators that are supplied by the manufacturer, shall be pre-set to the authorised pressure settings and pre-sealed, with a seal marked with the manufacturer's trademark or name. Where this is not possible or the AMI has had to break the seal and adjust the regulator the AMI shall seal the regulator with a seal marked with the AMI registration number indicated on the GT approval.	All	Not Applicable	4.11

12.3.6	Following closure any meter by-pass shall be sealed. Any seals used for sealing regulators, safety devices, by-passes or sealed purge points shall be marked with the AMI registration number indicated on the GT approval.	4	New Requirement	New Requirement
12.3.7	Test and Commissioning records shall be created and made available by the AMI, as required. The requirements of GM(C&D)R must be met	All	Not Applicable	New Requirement
12.3.8	Where the work carried out by the MAM is not carried out by an AMI, the MAM takes on the responsibilities as though it were the AMI and must ensure that the Meter Installation is inspected by an AMI within 20 working days of the works.	All	New Requirement	Not Applicable
12.3.9	Where required, volume conversion equipment shall be commissioned in accordance with IGEM/GM/4 or IGEM/GM/5 as appropriate.	All	Not Applicable	4.12
13.1.1	When attending a Meter Installation the MAM/AMI shall determine whether, on the balance of probabilities and taking into account all of the evidence then available, one or more instances of tampering has occurred. In making such a determination, the person shall have regard to the descriptions in Schedule 33 (Theft of Gas Code of Practice) of the SPAA concerning what constitutes theft of gas. The person may not make such a determination unless it has sufficient evidence to substantiate the occurrence of theft of gas.	All	Not Applicable	5.8
13.1.2	The MAM/AMI shall record the evidence of tampering as well as, but not limited to the meter, converter readings and the meter details and any meter status displays that are activated as a result of tampering.	All	11.4b	5.8
13.1.3	If a MAM/AMI deems the Meter Installation is unsafe (i.e. the integrity of the installation has been affected by interference), the MAM/AMI shall manage the situation appropriately e.g. in accordance with the GIUSP.	All	Not Applicable	5.8

13.1.4	The AMI shall provide all available evidence to the MAM.	All	Not Applicable	5.8
13.1.5	The MAM shall provide all of the evidence along with any other supporting information that is available to either the Gas Supplier or the Gas Transporter.	All	11.4	Not Applicable
13.1.6	The MAM/AMI must at all times be mindful of its safety, the safety of the gas consumer and the safety of the general public. The MAM/AMI should use its own judgement to ensure that safety is not compromised.	All	14.1	5.8
14.1.1	MAMs and AMIs shall ensure that the information relevant to the safe and efficient operation of the Meter Installation and to the administration and operational processes that support the supply of gas to a consumer is made available to the appropriate persons	All	10.1	4.5
14.2.1	Information regarding the capacity and operational pressure limits that may occur at the outlet of the Meter Installation shall be made available at the Meter Installation by the AMI, for use by the consumer or other persons who may undertake work on the downstream system.	All	10.3	New Requirement
14.3.1	The MAM shall provide, for use by the consumer and Emergency Service Provider, a description of the Meter Installation that shall include an explanation as to how the meter installation is isolated, made safe and labelled in accordance with Regulations 15 and 17 of the GS(I&U)R. The description shall be updated as necessary. The MAM may delegate this task to the AMI in which case it shall obtain from the AMI assurance that the description has been provided.	All	10.4	Not Applicable
14.3.2	Where known, the MAM should ensure the consumer is made aware of any parts of the Meter Installation and housing which the consumer owns and advise that they shall ensure that it remains accessible and properly maintained.	All	10.4	Not Applicable

14.4.1	For Meter Installations in non-domestic premises, where within the Meter Installation substances and materials have been used which require notification in accordance with DSEAR and COSHH, the MAM should cooperate with the consumer to provide any appropriate information to enable the consumer to comply with these Regulations.	All	10.5	Not Applicable
14.5.1	For meter installations using above 732 MWh, the MAM shall calculate the volume conversion factor for the Meter Installation in accordance with the requirements of the Gas (Calculation of Thermal Energy) Regulations (GTER), as amended, and provide this information to the Gas supplier.	All	10.6	Not Applicable
14.6.1	Where a Meter Installation belonging to one party is replaced, all appropriate information consistent with the RGMA Baseline shall be communicated by the MAM carrying out the replacement and conform with the industry standard methods of communications.	All	10.7	Not applicable
14.7.1	At the time of connection or disconnection, the data on the Meter Installation shall be communicated in the requisite timescales to the parties named in the GM(C&D)R.	All	10.8	4.14
15.1.1	The operation of the Meter Installation must be conducted in accordance with the relevant legislation listed in Appendix 2, to ensure that all equipment functions as intended when in normal use. The operation of the Meter Installation shall be conducted in accordance with agreed procedures that conform to the requirements of: <ul style="list-style-type: none"> a) Procedures for reporting and dealing with gas escapes. b) Network Codes. c) Recognised industry Standards. 	All	11.2.1	Not applicable

	<ul style="list-style-type: none"> d) The GT's safe control of operations procedures. e) Any safe control of operations procedures operated by the consumer or site owner. f) Any warrants issued between the respective parties. 			
15.1.2	In operating the Meter Installation, the responsibilities of each relevant party shall be defined or identified. Areas of responsibilities such as boundary fencing, meter housing, earthing, equipotential bonding, instrumentation and maintenance would typically need to be established. Once established, the MAM shall communicate them to the relevant parties.	All	11.2.2	Not Applicable
15.1.3	Information resulting from such activities shall be sent to relevant market participants.	All	11.2.1	Not Applicable
15.2.1	<p>The MAM shall develop procedures to manage the operation of a Meter Installation arising from planned work undertaken by the MAM. The procedures shall include, but not be limited to:</p> <ul style="list-style-type: none"> a) commissioning of the Meter Installation b) the control and operation of any meter by-pass (see Appendix 4) c) maintenance activities d) safety or statutory inspections e) the temporary disconnection and connection of the Meter Installation f) isolation of the Meter Installation. 	All	11.3	Not Applicable
15.3.1	The MAM shall develop and comply with procedures to manage unplanned events that may affect the operation of the Meter Installation. The procedures shall include but not be limited to:	All	11.4a	Not Applicable

	<ul style="list-style-type: none"> a) General enquiries by the consumer or persons acting on their behalf (for example capacity inquiries or pressure problems) b) Meter accuracy or meter reading disputes including any requests for a BEIS Official Meter Accuracy Tests c) Other disputes (for example pressure related disputes) d) Theft of gas incidents e) Operation of the bypass f) Meter installation operational faults (for example, inadvertent operation of safety devices) g) Gas supply incidents associated with the operation of the gas network (for example water ingress, network overpressure or loss of gas supply), including operation of the flow limiter h) Cooperation in the investigation of carbon monoxide (CO) emission and other incidents 			
15.3.2	Information resulting from such activities shall be sent to relevant market participants.	All	11.2.2	New Requirement
16.1.1	<p>Maintenance is the process that should ensure that the meter installation is kept in proper working order, that safety is not compromised and that the meter installation continues to correctly record the quantity of gas conveyed. Maintenance activities generally fall into one of three categories:</p> <ul style="list-style-type: none"> • planned preventative maintenance • fault maintenance or repair 	All	12.1	Not Applicable

	<ul style="list-style-type: none"> planned replacement of meter installation components. 			
16.1.2	A maintenance review should be undertaken every three years or upon a major change of circumstance, if sooner.	All	New Question	Not Applicable
16.2.1	<p>The MAM shall develop and ensure compliance with procedures for maintenance to ensure that the whole Meter Installation is kept safe, accurate and in proper working order. The procedures shall include, but not be limited to, ensuring that:</p> <ul style="list-style-type: none"> a) maintenance procedures are applicable to the specific Meter Installation and that the correct Meter Installation is being maintained, b) arrangements have been made for safe access, egress and adequate working space, c) risk assessments are available for the work intended, d) any requirements of the relevant GT, Gas Supplier, consumer and/or site occupier are included in the work place instructions and/or safe control of operations procedures, e) The risk from electricity should be assessed (for example through the use of a temporary continuity bond), <p>if there is a need to replace any Meter Installation component the replacement Meter Installation component should be compliant with current Standards</p>	All	12.2.1	4.14
16.2.2	Maintenance records shall be kept by the MAM for the life of any Meter Installation component. Records shall include:	All	12.2.2	Not Applicable

	<ul style="list-style-type: none"> a) the type of the maintenance (for example planned, fault or planned replacement), b) a description of the work carried out, c) the meter serial numbers and (where appropriate) readings at the start and end of the maintenance activity, d) the name of the person(s) who undertook the work, e) the date(s) the maintenance work was carried out, f) a description of any other work identified as being necessary and the date by which it should be completed, g) any by-pass operation details and times, in accordance with Network Code, h) the settings of pressure protection devices, i) Any ancillary equipment operated by the MAM. 			
16.2.3	Where a Meter Installation and any ancillary equipment is installed in a hazardous area, maintenance shall be undertaken so to not jeopardise the integrity of any protection classification of the Meter Installations components and any ancillary equipment.	All	12.2.3	New Requirement
16.2.4	If there is a need to replace any meter installation component, ancillary equipment or meter housing, a risk assessment shall be undertaken to determine whether to replace with an identical Meter Installation component or to upgrade to current Standards.	All	New Requirement	Not Applicable
16.2.5	Any works carried out within the hazardous area shall be the subject of a risk assessment and where appropriate be under the control of a Permit to Work.	All		

16.3.1	<p>The specific and appropriate maintenance requirements shall be described for the meter installation. The requirements shall take into account but not be limited to:</p> <ul style="list-style-type: none"> a) equipment or meter installation component manufacturer's instructions b) the operational or maintenance history of the meter installation c) an inspection for damage, leakage, corrosion and tampering d) functional checks of the pressure control and protection devices e) functional checks on the meter (not necessarily a calibration) f) functional checks on any volume conversion equipment g) oil changes and lubrication h) battery changes (in accordance with manufacturer's instructions) i) replacement of meter installation components with a specified operating life j) replacement of meter installation components with known defects or failure modes k) any specific requirements for the maintenance of electrical or instrumentation equipment or systems certified for use in hazardous areas l) verification that suitable ventilation and working space is available in the meter housing 	All	12.3	5.5
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	m) regulator outlet pressure setting should be checked and verified when the regulator seal has been found to be broken.			
17.1.1	The inspection process is distinct from the maintenance process and is usually undertaken following any maintenance work, to ensure that the meter installation is suitable for further operation within the design or performance limits specified by the designer or competent person. It may be scheduled to occur at the same site visit, in which case the notification of the inspection should be included in the job notification flow. Inspection activities shall take into account the requirements of legislation, licence conditions and the MAM's own asset management policies.	All	13.1, 13.2	Not applicable
17.2.1	The Pressure System Safety Regulations (PSSR) are applicable to pipelines and pressure systems comprising one or more pressure vessels and associated pipework where the pressure system has an operating pressure of greater than 0.5 barg. There are certain exceptions to the regulations. For example, a pipeline in which the pressure does not exceed 2 barg (or 2.7 barg maximum incidental pressure (MIP) if the normal pressure does not exceed 2 barg and the over pressure is caused solely by the operation of a protective device) are excluded from the Regulations and pressure systems incorporating pressure vessels with an operating pressure above 0.5 barg where the product of the pressure and internal volume is less than 250 bar litres are not required to comply with Regulations 5(4), 8 to 10 and 14 of PSSR.	All	13.3	Not Applicable
17.2.2	The Meter Installation is generally installed downstream of the ECV that terminates the pipeline, however, in the	All	13.3	Not Applicable

	case of existing Meter Installations (i.e. Legacy Gas Supply Arrangements), exceptions may arise.			
17.2.3	It shall be determined by the MAM whether a Meter Installation is within the scope of the PSSR and, if so, safe operating limits shall be specified, and written schemes of examinations must be available prior to commissioning.	All	13.3	Not Applicable
17.3.1	The EWR place duties on employers, the self-employed and employees. The Regulations require precautions to be taken against the risk of death or personal injury from electricity in work activities (Appendix 2). The duties extend to those persons who design, construct, operate or maintain electrical installations and equipment. For a Meter Installation this could include, but not be limited to earthing, equipotential bonding and the connection of electrical equipment (AMR, converters etc.) to the Meter Installation.	All	13.4a	G1
17.3.2	Procedures must be put in place by the MAM and AMI to manage the risks from electricity in work activities. In particular, EWR Regulation 4 (Systems) requires that all systems must be maintained so as to prevent danger so far as is reasonably practicable.	All	13.4b	G1
17.3.3	Under EWR Regulation 4, the MAM and AMI must have procedures in place for the testing and inspection of electrical systems if danger would otherwise result. Such procedures should include but not be limited to: <ul style="list-style-type: none"> a) earthing – cross bonding (BS EN 60079 Part 17) b) cables c) apparatus d) portable tools and equipment e) distribution systems. 	All	13.4b	G1

17.3.4	The interval between safety inspection, maintenance and testing of systems and equipment associated with or in hazardous areas should be no greater than two years. BS EN 60079 Part 17 allows for an extension of the maintenance and testing interval to three years, provided that a regular review of the results of the safety inspections, maintenance and tests can be produced that show that the condition of the electrical systems and equipment on site are to an acceptable standard.	All	13.4a	Not Applicable
17.3.5	The interval between safety inspection, maintenance and testing of systems and equipment not associated with hazardous areas should be no greater than three years. Comprehensive records of safety inspection, maintenance and test visits shall be kept by MAMs.	All	13.4a	Not Applicable
17.3.6	Information from safety inspection, maintenance and tests shall be continually reviewed by MAMs to determine appropriate future actions (for example replacement or increased inspection frequencies).	All	13.4b	Not Applicable
17.3.7	An appropriate inspection and testing regime should be applied to portable equipment and tools.	All	New Question	New Requirement
18.1.1	The MAM shall ensure Meter Installations do not cause a safety hazard to the public during the life cycle of the Meter Installation.	All	14.1	Not Applicable
18.1.2	An AMI shall determine if the works that they carry out, including tightness testing and purging, will mean that the checks contained in Regulation 26 (9) of the GS(I&U)R need to be carried out. Where it is determined that these checks are not necessary there is still a duty of care on the AMI to verify that any connected appliances are working correctly when they are re-lit following purging operations by that AMI.	All	14.2	5.4

18.1.3	MAMs and AMIs must have procedures in place for reporting any dangerous occurrences as required by the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR). There are requirements on Gas Safe Registered Gas Installers to report to HSE when they become aware of a gas fitting which is dangerous because of its design, construction, manner of installation, modification or servicing.	All	14.3	G1
18.1.4	MAMs and AMIs must have procedures in place for complying with the industry guidance on 'unsafe situations' procedures (GIUSP).	All	14.4	5.2
19.1.1	The AMI shall maintain close liaison between all the parties involved with metering issues (particularly between the MAM, Gas Supplier and GT).	All	Not Applicable	5.1
19.1.2	The MAM shall ensure that procedures are in place to provide information and, as appropriate, services to other parties involved with the safe and secure supply of gas to premises.	All	15.1	Not Applicable
20.1.1	Meter readings must be provided to the appropriate parties as required by the GM(C&D)R.	All	16.1	4.15
20.1.2	Note: Readings may be sent to the relevant market participants in the standard flows as part of the job notification.	All	16.2	4.15
20.1.3	Whenever a meter by-pass is put into operation, the appropriate parties shall be informed in accordance with Network Code requirements.	All	16.3	4.7
21.1.1	A policy, procedure and process for monitoring the performance and functionality of meters and meter installation components shall be established by the MAM to verify that the MAM's Meter Installations are operating as intended. The information obtained from the monitoring should be used to determine the replacement policy.	All	17.1	Not Applicable

21.2.1	In the event that a consumer disputes the performance of the Meter Installation, the MAM shall determine whether the Meter Installation is functioning correctly, and it shall be demonstrated to the consumer accordingly.	All	17.2	Not Applicable
21.2.2	If the Meter Installation is found to be not functioning correctly, the fault or faults shall be rectified where they lie within the Meter Installation by MAM.	All	17.2	Not Applicable
21.2.3	In the event that the Meter Installation functionality is being adversely affected by the consumer's own plant, advice shall be given by MAM to the consumer on the appropriate flow and pressure characteristics that are acceptable at the Meter outlet.	All	17.3	Not Applicable
21.2.4	In the event that it is not possible to satisfy the accuracy concerns related to a Meter Installation; For Stamped Meters (as per section 8.2) consumers have the right to dispute the accuracy of that Meter and have it submitted for an Official Meter Accuracy Test (OFMAT) which is arranged via the Gas Supplier. Any other Meter accuracy tests are subject to the terms of the relevant Gas Supply contract.	All	17.3	Not Applicable
21.3.1	On receiving a request for a disputed meter test, the MAM and AMI shall ensure that a specific procedure for removing disputed meters is being followed. The meter shall be removed in accordance with Section 23.	All	17.4	4.13
21.3.2	Where an Official Meter Accuracy Test is needed, the Meter must be handled with extreme care in order that it arrives at the test station in the same condition as when it was disconnected complete with any batteries fitted. If liquid is present in the measuring chamber of the meter it must not be drained but an estimate of the amount should be noted and submitted with the meter.	All	19.3 New Question	4.13

	However, any purpose provided lubrication oil shall be drained and placed in a suitable			
21.4.1	The Gas Act requires that any Meter Installation must be kept in proper working order by the 'Gas Act Owner' to correctly register the quantity of Gas supplied. The Gas Act Owner thus responsible may be the Consumer, the Gas Supplier or a GT.	All	17.5	Not Applicable
21.4.2	Note: Office of Product Safety and Standards (OPSS) manages a process for sample testing of meters referred to as In-Service Testing. Gas Suppliers are obliged to co-operate with OPSS.	All	17.5	Not Applicable
21.4.3	The MAM shall co-operate with Gas Suppliers or Gas Consumers that request the submission of Meters for In-service Testing.	All	17.5	Not Applicable
21.4.4	The MAM is required to verify the accuracy of Meter Installations under its management; a) In the case of maintainable Industrial & Commercial meters such as Rotary Positive Displacement (RPD) or Turbine meters the MAM shall achieve this by appropriate maintenance regimes as described in Section 'Maintenance'. b) For domestic Meters and larger diaphragm Meters, the MAM shall establish a process for demonstrating the accuracy of a meter population, this may be done by sample testing.	All	17.5	Not Applicable
21.5.1	If sampling of meters is employed, it shall be undertaken periodically by; a) Manufacturer b) Meter designation c) Badged capacity; and d) Year.	All	17.5	Not Applicable

21.5.2	For domestic size meters, sample sizes shall be statistically robust with respect to determining the in-service accuracy requirements specified in legislation or the appropriate Standard.	All	17.5	Not Applicable
21.5.3	For larger sizes of meters, the sample to be tested shall be sufficient to identify any potential problems. Where problems are suspected the sample size shall be increased to provide statistically robust data.	All	17.5	Not Applicable
21.5.4	Appropriate testing of Meters shall be carried out using test equipment calibrated to nationally traceable standards and recommended test procedures. Records of results of the sampling exercise shall be maintained such that the requirements to maintain meters in proper working order for registering the quantity of gas supplied can be evidenced to interested parties (for example Ofgem, BEIS, meter manufacturers).	All	17.5	Not Applicable
22.1.1	The supply of Gas at a Meter Installation may cease under the terms of the Network Code or under Schedule 2B of the Gas Act 1986 as amended. The terms under which a supply of gas or gas flow may cease are: a) Discontinuance – An act by a Gas Supplier as a means of stopping the flow of Gas at a Gas supply meter point b) Disconnection – An act by a GT to ensure that Gas cannot be off-taken through a Gas supply meter point.	All	18.1	4.13
22.1.2	Where a MAM or AMI undertakes the discontinuance of a Gas supply on behalf of a Gas Supplier, procedures shall be put in place to undertake the discontinuance in a safe and secure manner and shall take into account any requirement for the purging of the Meter Installation and the downstream installation pipework. Where purging of the downstream pipework is required,	All	18.1	4.13

	the Meter shall not be removed until purging has been carried out or is in progress.			
22.1.3	Where a meter is removed as part of a discontinuance the Gas service shall be labelled with a warning notice to indicate the presence of Gas, the serial number of the meter that has been removed, the date of removal and the final meter reading. The Gas Supplier shall be notified once the discontinuance has been carried out.	All	18.1	4.13
22.1.4	Where a MAM is notified that a disconnection has been carried out, the MAM shall make arrangements for the future actions covering the redundant Meter Installation, such as removal from site.	All	18.2	No Applicable
23.1.1	Meter removal is the process by which a Meter and/or a Meter Installation component is removed (including where a complete Meter Installation is removed) in a safe manner and which leaves the remaining parts of the Meter Installation (or any other pipework) in a safe condition.	All	19.1	New Requirement
23.2.1	Where a MAM or AMI proposes to remove a Meter and/or a Meter Installation component, prior to any removal work being carried out, it shall verify that the Meter and/or Meter Installation component to be removed is the correct one. This includes ensuring that the Meter records for the Meter Point match the details of the Meter on site.	All	19.2.1	New Requirement
23.2.2	Electrical continuity shall be maintained during and after the removal of the Meter and/or a Meter Installation component as detailed in BS 6400, IGEN/GM/6 or IGEN/GM/8 as appropriate.	All	19.2.2	New Requirement
23.2.3	Prior to removing any Meter and/or Meter Installation component, the party undertaking the work shall ensure that the Meter is decommissioned in accordance with	All	19.2.3	New Requirement

	the appropriate and current standards (e.g. BS 6400, IGEM/GM/6 or IGEM/GM/8 as appropriate).			
23.3.1	When removing a Meter and/or a Meter Installation component, the MAM and AMI shall take care to ensure that the Meter and/or Meter Installation component that is removed is not damaged so that it can be tested in the event of a dispute and, where appropriate, be recycled or refurbished. For Meters which are the subject of an accuracy dispute, reference should be made to Section 21.	All	19.2.4	4.13
23.4.1	Where required in order to implement IGEM/UP/1, IGEM/UP/1A, IGEM/UP/1B or IGEM/UP/1C, or other IGEM Standards or recommendations, the MAM and/or AMI shall purge the removed Meter and/or Meter Installation component and then cap or seal the inlet and outlet connections, to prevent the ingress of air, dirt or moisture.	All	19.2.5	4.13
23.4.2	Where a Meter is removed, and a replacement Meter is not to be fitted immediately, disconnection, purging and capping of the supplies and open ends must be carried out by the AMI in accordance with the GS(I&U) Regulations 1998.	All	Not Applicable	5.2
23.4.3	The MAM and AMI shall ensure that any liquid present in any removed Meters and/or Meter Installation components shall be drained and disposed of in accordance with applicable legislation. For the avoidance of doubt, the disposal of oil or other liquids present in such Meters and/or Meter Installation components is the responsibility of the party that removed them.	All	19.2.6	4.13
23.4.4	Any removed Meter, with the exception of ultrasonic and thermal mass types, shall be stored and transported in the same relative orientation as it was when installed and used. Where any Meter is subject to dispute, it shall	All	19.2.7	4.13

	be stored and transported in the same relative orientation as it was when installed and used.			
23.4.5	Where required in order to implement IGEM/UP/1, IGEM/UP/1A, IGEM/UP/1B or IGEM/UP/1C or other IGEM Standards or recommendations, outlet pipework shall be purged.	All	19.2.8	4.14
23.4.6	The MAM and/or AMI shall seal any open ends of pipework (including the ECV) left by the removal of a meter with an appropriate fitting, taking into account the GT's requirements in respect of sealing the ECV.	All	19.2.9	4.13
23.4.7	The MAM and/or AMI must inform The Gas Supplier if the meter is not immediately replaced to enable the Gas Supplier to notify the GT so that it can arrange for the closure of any service valve controlling the supply of gas to that meter if that valve does not supply other meters.	All	19.2.9	4.13
23.5.1	When a new MAM is exchanging a meter installation, the MAM shall remove and replace all of the components of the existing meter installation unless and to the extent that prior direct or indirect (i.e. via a third party) commercial arrangements between the incoming MAM and the owner of the meter and/or meter installation component provide for an alternative arrangement. Where the arrangement is indirect (i.e. via a 3rd party) the incoming MAM must have positive confirmation from the existing Meter/Meter Installation component owner that there is an arrangement in place.	All	19.2.10	New Requirement
23.5.2	Where prior commercial arrangements have been made in relation to the continued use of Meters and/or Meter Installation components, the incoming MAM shall ensure that it is able to manage the retained meters and/or components of the meter installation in accordance with this code of practice and any requirements set out in legislation. Where Meters	All	19.2.11	Not Applicable

	and/or Meter Installation components are retained, the incoming MAM shall accept full responsibility for such retained Meters and/or Meter Installation components and their ongoing maintenance.			
23.5.3	Where the MAM has removed a Meter and/or Meter Installation component, the MAM should ensure that it is removed from the site, subject to any other arrangements with the owner.	All	19.2.12	Not applicable
23.5.4	Within 30 days after removing a meter and/or meter installation component, the incoming MAM shall (save where Section 23.5.5 applies) provide to the owner details of the meter and/or meter installation component which has been removed. At the same time, the MAM shall notify the owner of the address at which the meter and/or meter installation component is held and provide contact details to facilitate its collection.	All	19.2.13	Not Applicable
23.5.5	Where the owner of a Meter and/or Meter Installation component which has been removed is not known and cannot readily be ascertained, the MAM shall use reasonable endeavours to identify the owner. This shall include the incoming MAM requesting the identity of the owner from the relevant Gas Supplier.	All	19.2.14	Not Applicable
23.5.6	Where the Gas Supplier cannot supply the identity of the owner and the MAM has not been able to obtain it through other reasonable means, the incoming MAM shall send an e-mail to all MAMs providing details of the meter and/or meter installation component and requesting confirmation of the identity of the owner. The MAM shall prepare and keep an auditable record of the steps it has taken to identify the owner.	All	19.2.15	Not Applicable
23.5.7	The incoming MAM shall hold any removed meter and/or meter installation component in secure, weatherproof storage (pending instructions from the	All	19.2.16	Not Applicable

	owner) for at least 30 days from the date it notified the owner of the removal (or, where the incoming MAM has sent an e-mail to all MAMs to identify the owner in accordance with Section 19.2.15, for at least 30 days from the date the e-mail was sent).			
23.5.8	If any meter and/or meter installation component has not been collected within the 30-day period set out in Section 19.2.16, and alternative arrangements have not been agreed between the incoming MAM and the owner, the incoming MAM may dispose of the meter and/or meter installation component in accordance with Section 22.	All	19.2.17	Not Applicable
23.5.9	Where a MAM disposes of a Meter and/or Meter Installation component, any official seals shall be permanently defaced. Where practicable, the meter shall be rendered inoperable e.g. diaphragm meters can be spiked. The MAM shall maintain sufficient auditable Meter and/or Meter Installation component disposal records.	All	22.3	4.13
23.5.10	Following disposal of the Meter and/or Meter Installation component, the incoming MAM shall notify the owner of the disposal (unless, having taken the steps set out in Section 19.2.15, the MAM has not identified the owner).	All	19.2.18	Not Applicable
23.5.11	Where the MAM agrees with the owner that the Meter and/or Meter Installation components will be returned or are being collected by the owner, the MAM shall package the removed Meter and/or Meter Installation component in a reasonable manner. An itemised list shall be provided to the owner detailing each Meter and/or Meter Installation component which is being returned. For Meters with a domestic market sector code with a capacity not exceeding 16m ³ /hr, as a	All	19.2.19	Not Applicable

	minimum the requirement shall be for the Meter Serial Number and the Serial Number of any barcoded installation components to be recorded. If no barcode exists on the Meter Installation components, then a count of Meter Installation components returned will suffice.			
23.5.12	Where the AMI comes into possession of a Meter and/or other Meter Installation component, it shall hold it in the condition in which it was received with the index unaltered and contact the meter owner(s) or the Gas Supplier (if known) for further instructions.	All	Not Applicable	4.13
23.5.13	MAMs and AMIs shall handle all Meters and other Meter Installation components with care and store them in a secure manner at all times.	All	New Requirement	4.13
23.6.1	Procedures for the safe, secure and appropriate handling and storage of all Meter Installation components, (including pipework), gas fittings, any gas meter and any tools and equipment, shall be available and used by the AMI and MAM.	All	New Requirement	4.13
23.6.2	A Gas Meter and its installation components are part of a precise measuring instrument and therefore MAMs and AMIs shall handle and store all Meters and other Meter Installation components with care and in accordance with the manufacturer's recommendations. Meters and Meter Installation components shall be stored in a secure manner at all times.	All	New Requirement	4.13
23.6.3	MAMs and AMIs shall store, handle and transport meters in their original packaging materials wherever possible, with any inlet and outlet connections covered to prevent the ingress of dirt and moisture; and otherwise in accordance with the applicable requirements of this MCoP. The MAM/AMI shall have	All	New Requirement	4.13

	due regard to the manufacturer's recommendations on stacking and orientation.			
23.6.4	Where the original packaging materials are not available, the MAM/AMI shall ensure suitable precautions are taken to protect the meter from damage. The meter shall be stored in a clean, dry location.	All	New Requirement	4.13
23.6.5	Care shall always be taken to avoid damage to any meter seal.	All	New Requirement	4.13
24.1.1	Meter Installation records shall be maintained by the MAM throughout the operational life of the Meter Installation.	All	20.1	Not Applicable
24.1.2	The details of removed, connected or exchanged meters must be notified to the Gas Supplier, where known, or the relevant GT. Relevant notification must be given 48 hours in advance of the work being carried out. Regardless of advance notice having been given, notification must also be given within 48 hours of completion of the work, in accordance with the GM(C&D)R.	All	20.2	4.15
24.1.3	A copy of each meter installation notification record must be retained for 6 years. The minimum requirements of a meter installation record form have been provided in Appendix 5.	All	20.3	4.15
24.1.4	Appropriate details of other Meter Installation components that contribute to safety and accuracy of the meter installation should also be recorded.	All	20.2	New Requirement
24.2.1	There are other details that the MAM should record. The following list highlights the main records that should be held where appropriate: a) regulator settings and details b) protection system settings and details c) hazardous area classification	All	20.4	Not Applicable

	<p>d) pressure system certificates relating to Pressure Equipment Regulations (PER) and PSSR</p> <p>e) Records of safety inspection, maintenance and test visits</p>			
25.1.1	Where a new MAM is appointed to an existing meter installation, the incoming MAM should consider whether the existing meter installation is “fit for purpose”.	All	21.1	Not Applicable
25.1.2	Where some or all of the existing meter installation is considered to be fit for purpose, prior to undertaking any works, the incoming MAM should investigate whether suitable arrangements can be made with the owner of the equipment for the installation or part of the installation to remain in service. A flow of accurate and relevant information will facilitate a transfer process	All	21.1	Not Applicable
25.1.3	Where there is no written agreement with the owner(s) of the meter installation for the incoming MAM to retain all or part of the meter installation in-service, then the entire installation shall be removed and returned to the owner (see section 23.5.1).	All	21.1	Not Applicable
25.1.4	The requirements of this section cover the disclosure of relevant information on transfer of a meter installation or meter installation component(s) between owner(s). Where agreement has been reached on the transfer of meter installations or meter installation components, the following details of the transferred item shall be provided by the outgoing MAM to the incoming MAM, as appropriate.	All	21.2	Not Applicable
25.1.5	The level of information to be transferred will vary depending on the complexity of the meter installation and availability of the information to the outgoing MAM.	All	21.2	Not Applicable
25.1.6	The following information shall be transferred by data flow or agreed alternative method by the MAM:	All	21.2	Not Applicable

	<p>Site Details</p> <ul style="list-style-type: none"> • MPRN • meter installation address <p>Details of the Meter and/or Meter Installation Component</p> <ul style="list-style-type: none"> • pressure tier at which the meter and/or meter installation component is connected • meter type (for example, diaphragm) • manufacturer • year of manufacture meter model (for example G4) • meter serial number or meter module number • maximum stamped (badged) capacity (Qmax) • number of dials or drums for billing purposes • index scaling (for example x1, x10, x100) • registration units (for example m3) • payment type (for example SMART, credit or pre-payment) • whether a by-pass is fitted • whether any by-pass which is fitted is open or closed • whether a security collar is fitted • converter details (including pressure transducer, temperature probe and cabling) <p>Billing Information</p> <ul style="list-style-type: none"> • contracted metering pressure • meter height above sea level • conversion factor as defined under GTER <p>Location Information</p>			
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	<ul style="list-style-type: none"> • meter location in the premises • location code 			
25.1.7	Supplementary information shall be provided (to the extent relevant to the assets in question) by data flow (or any alternative means of communication agreed between the MAMs in question). This list is not exhaustive and MAMs can agree additional information to be provided. Where some or all of this information is not available to the outgoing MAM, this lack of availability should be taken into account in deciding whether to agree a transfer, and where so agreed the outgoing MAM need not provide the relevant information.	All	21.3	Not Applicable
25.1.8	In relation to any meter installation, meter or meter installation component which is transferred, the outgoing MAM must confirm to the incoming MAM that the outgoing MAM has the authority to grant the transfer; and that the item being transferred is, at the time of transfer, in safe operating condition and compliant with the relevant Technical Standards and all applicable legal obligations.	All	21.4	Not Applicable
26.1.1	At the end of the operational life of a Meter Installation or any Meter Installation component appropriate disposal is necessary to complete the cycle of whole life management.	All	22.1	Not Applicable
26.1.2	This section covers guidance on the measures to be taken when permanently disposing of (scrapping) meters and Meter Installation components. In addition to the requirements of this MCoP there are RGMA data requirements which relate to removing metering and Meter Installation components. These include notifying the Gas Act Owner and/or MAM of the removal and collection details.	All	22.2	Not Applicable

26.2.1	<p>Care should be taken to consider environmental impact when disposing of Meters or Meter Installation components. In particular, the following factors apply:</p> <ul style="list-style-type: none"> a) where possible, all components of the Meter and any Meter Installation components should be reused or recycled, provided this does not involve excessive cost, b) where appropriate the Meter/Meter Installation shall be purged prior to scrapping, c) all meter batteries must be removed and disposed of in accordance with current environmental and waste disposal legislation, d) electronics and instrumentation, e.g. loggers, converters, communications hubs, electronic indexes, must be disposed of in accordance with WEEE regulations, e) any oil should be drained from the meter and must be disposed of in accordance with current environmental and waste disposal legislation, f) Meter components containing or likely to contain mercury or other hazardous materials/substances must be removed from the Meter prior to the disposal and then disposed of in accordance with current environmental and waste disposal legislation. Alternatively, the Meter as a whole must be sent to a suitably equipped and competent facility capable of disposing of the Meter in accordance with current 	All	22.3	5.5
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	<p>environmental and waste disposal legislation,</p> <p>g) when scrapping a Meter, official seals shall be permanently defaced, and the Meter shall be rendered inoperable, (for example diaphragm meters can be spiked, the index on RPD and turbine meters can be destroyed, and/or the measuring element irreparably damaged).</p>			
26.2.2	The MAM shall retain evidence that the meter has been rendered inoperable. A record of all meters permanently disposed of shall be maintained by the MAM for a minimum period of 3 years.	All	22.3	Not Applicable
27.1.1	In order to carry out meter work, the MAM/AMI may have access to information that includes personal details of Gas Consumers (e.g. name, address, security password etc.) and commercially sensitive details (e.g. name of Supplier, meter capacity, etc.).	All	New Requirement	4.16.5.9,6.2.6
27.1.2	The MAM/AMI must comply with the General Data Protection Regulation (GDPR) (EU) 2016/679 and all other data protection legislation.	All	New Requirement	4.16.5.9
27.1.3	The MAM/AMI shall also implement a policy for all its employees to be bound by a confidentiality agreement regarding the control of commercially sensitive information. In particular, if the MAM/AMI carries out meter work for a number of companies, procedures shall be implemented to ensure that one company's data is not divulged to another company.	All	New Requirement	4.16