

28 August 2020

SPAA

E-Bulletin

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Overview

The Supply Point Administration Agreement (SPAA) sets out the inter-operational arrangements between gas suppliers and transporters in the UK retail market. It is a multi-party agreement to which all domestic gas suppliers and all gas transporters are required by their Licences to accede.

OPERATIONAL CONTACTS GUIDELINE

Need help in updating your Party's Operational Contacts via the self-service Portal?

The SPAA Team has created a new 'Help' page with useful information and 'how-to' videos on various aspects of the Portal. You can access the page via the 'Guidelines & Information' menu item, or can be [found here](#).

Videos include processes such as adding new contact points (with and without website accounts), editing contacts and removing contacts.

We hope that you find the help you are looking for on this page, however, if you cannot, please contact the team on SPAA@electralink.co.uk.

JOINT THEFT REPORTING REVIEW (JTRR) UPDATE

The JTRR concluded in October 2019 and made over 30 recommendations for improvement to the arrangements for reporting confirmed theft between Suppliers and Shippers, with the ultimate aim of ensuring confirmed theft reported by Suppliers makes its way to settlement.

This was to close a loophole identified whereby 30% of all theft confirmed by Suppliers in TRAS did not appear in settlement. Obligations on Suppliers to report confirmed theft to their Shipper were implemented in SPAA in June 2020 (see [SCP 492 – JTRR – Reporting Theft of Gas](#)).

A modification has now been raised under the Uniform Network Code (UNC), to place commensurate obligations on Shippers to ensure that confirmed theft data reported by Suppliers is entered into settlement (see [UNC Modification 743 – Reporting Valid Confirmed Theft of Gas into Central Systems](#)).

Modification 743 seeks to create an automated process for confirmed theft data to be sent from

Suppliers/TRAS directly to central systems, with Shipper being provided with an opportunity to review and object to any data prior to final settlement.

The modification is currently under development at the UNC Distribution Workgroup and any interested parties are encouraged to contact SPAA@electralink.co.uk.

SECURE DATA EXCHANGE PORTAL

The Secure Data Exchange Portal (SDEP) is a secure mechanism for industry parties to transfer personal customer data between Parties to satisfy their obligations in the MRA and SPAA. The SPAA requires SPAA Supplier parties to use the SDEP when sending operational queries and escalations for named SPAA Schedules and the MRA mandates that MRA parties use this when sending operational queries and escalations that contain personal data relating to a consumer.

Who Should Use SDEP?

- Energy Suppliers (both Gas and Electricity)
- Electricity Distribution Network Operators

Changes to the SPAA

SCP 472 (Web based solution for sending Customer information securely) mandates that Gas Suppliers only (not Gas Transporters) use the Secure Data Exchange Portal to exchange personal data relating to Consumers for named SPAA procedures. SCP 472 was implemented on 21 August 2020.

SCP 485 (Consequential Amendments following SCP 472 'Web based solution for sending Customer information securely') proposes the consequential amendments to existing SPAA Schedules to clarify that information previously sent by email should be sent using the SDEP. SCP 485 was implemented on 21 August 2020.

SDEP Training

On 29 July and 05 August 2020 Gemserv hosted two training webinars on the SDEP. The webinars showed parties how to set up and successfully use SDEP in their daily operations and a recording of this can be found on the [MRA website](#).

Further information can also be found on the [SPAA website](#).

SPAA EXECUTIVE COMMITTEE NOMINATIONS

Governance plays a crucial role in the industry and relies on the expertise and knowledge of the members that make up each codes Executive Committee, Panel or Board.

The Executive Committee (EC) has substantial authoritative and administrative powers under the Agreement and is a vital component in the development and operation of the governance arrangements for the Domestic gas supply market. To enable the EC to fully meet its remit, a full complement of members is desirable. A full quorum of members will ensure that the views of each category of Parties to the Agreement are represented.

In accordance with Clause 6.13 of the Supply Point Administration Agreement, all current SPAA Executive Committee Members and Directors of SPAA Limited are required to retire on 31 October 2020 and therefore, we are now seeking nominations for the period 01 November 2020

to 31 October 2021 (or a potentially shorter or longer period, depending on REC go-live).

The EC is made of the following members:

- 2 Industrial and Commercial Supplier Member representatives;
- 2 Large Domestic Supplier Member representatives;
- 1 Small Domestic Supplier Member representative;
- 2 Large Transporter Member representatives;
- 1 Small Transporter Member representative; and
- 1 Industrial and Commercial TRAS Supplier Member representative.

This is an interesting opportunity for those to contribute to the industry during such an important and challenging time. If you would like to hear more about becoming an EC member, please call the SPAA Helpdesk on 020 7432 3005 or email spaa@electralink.co.uk.

COMMITTEE AND MEETING UPDATES

SPAA EXPERT GROUP (SEG)

The SPAA Expert Group provides an opportunity for industry participants to discuss SPAA issues, debate Draft Change Proposals and develop formal Change Proposals. The scope of the group will include matters relating to SPAA products and the RGMA Baseline. Issues for discussion by the Expert Group will be either raised by SPAA parties or referred from the SPAA Executive Committee (EC).

The group met on 05 August 2020. Agenda items and discussions included:

- Updates from SPAA Working Groups,
- SPAA Risk Register & Operating Plan,
- SEG Activity Plan,
- Risk & Issues Register,
- Schedule 22 MAM Reconciliation,
- SCP 496 - MAM to CDSP Update of MAP ID and MTD, and
- SCP 504 - Proposed Improvements to the S11 Read Replacement Process.

For more detailed information on the discussions held, the post-meeting pack can be found on the SPAA Website.

The next SEG meeting will be held on 02 September 2020.

NEW SPAA PARTIES

Every month we will be providing an update on the amount of new SPAA Party accessions.

We have not received any accessions this month.

A list of all SPAA Parties can be found on the SPAA Website.

SPAA CHANGE BOARD

The objective of the SPAA Change Board (CB) is to manage the administration of the voting by SPAA Parties on both technical and commercial changes to the SPAA and its associated documents.

The SPAA CB convened on 11 August 2020, where two SPAA Change Proposal (SCP) was presented for voting. Please refer to the table at the bottom of the newsletter for the outcome of the votes.

The following SCPs were submitted for Impact Assessment (IA):

SCP 473 - Release of Shipperless and Unregistered data by the PPMIP - issued for 30 Working Days (WD) Impact Assessment (IA) period.

SCP 504 - Improvements to the Schedule 11 Read Replacement Process - issued for 30 WD IA period.

SCP 505 - Changes to the Theft Code of Practice - issued 10 WD IA period.

The next SPAA CB meeting will be held on 08 September 2020.

CODE ADMINISTRATION CODE OF PRACTICE (CACOP)

The Code Administration Code of Practice was established to provide a consistent approach and level of service across associated code modifications.

In addition to the SPAA E-Bulletin, a CACoP Newsletter is also published on a periodic basis. If you would like to be added to the CACoP Newsletter distribution list, please contact SPAA@electralink.co.uk.

Another of the CACoP products is the Central Modifications Register, which contains information on Change Proposals across all of the industry codes, both gas and electricity. The Central Modification Register can be found on the [SPAA Website](#), or the [Master Registration Agreement \(MRA\) Website](#).

Further information on CACoP can be found on the [Ofgem Website](#), or on the [SPAA Website](#).

SPAA CHANGES

Reference	Summary	Outcome
SCP 503	Facilitating Gaining Supplier GSOP Payment	Accepted

UPCOMING EVENTS



MDD Release	02 September 2020
SPAA Expert Group (SEG)	02 September 2020

SPAA Change Board (CB)	08 September 2020
Gas Interventions Solutions Sub-Group (ISSG)	08 September 2020
Erroneous Transfer Performance Assurance Board (ETPAB)	10 September 2020
Theft Issues Group	15 September 2020
SPAA Executive Committee (EC)	23 September 2020
SPAA Board Meeting (SB)	23 September 2020

SHARE THE NEWSLETTER!

If this newsletter is forwarded to you by a colleague and you do not receive it directly, please subscribe by emailing our helpdesk at SPAA@electralink.co.uk.

CONTACTS



If you require further information on the Working Groups under SPAA, or would like to sign up to the Newsletter, please contact our helpdesk at SPAA@electralink.co.uk, or call the number below: 020 7432 2862

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